

**Town of Collins Planning Board Meeting**  
**March 20, 2018**

**Call meeting to order:**

Chairman Brian Martin called meeting to order at 7:05 PM with the pledge of allegiance and attendance taken.

**Attendance:**

**Present:** John Bentley, Richard Agle, Joan Fallon and Chairman Brian Martin

**Not Present:** Thomas Siegle

**Houghton:**

- Ch Brian Martin distributed the pamphlet listing the training classes to be held at Houghton College on 5/9/18. The Planning Board went over the courses and made their selections for receiving credits. They turned them back in to Ch B Martin. Ch B Martin will notify Board member T Siegle regarding the classes.

**Office of General Counsel:**

- Ch B Martin distributed a copy of the "Fire Safety & Property Maintenance Inspections" for the Board members to review.

**Business Permit Applications & Business Special Use Applications:**

- Ch B Martin distributed a copy of a previously PB resolution which was submitted to previous Supervisor Tessmer and it never went any further. As far as the Library sign, the Library is in a Residential area of the town and the Library hasn't formally submitted a request for a sign and this issue will be tabled. The PB discussed they need to work on signs in all the districts. PB will work on each district separately and they can submit a resolution for each district as they complete a district.

**Meeting:**

Next month's meeting will be held on Tuesday, April 17, 2018 at 7 PM.

**Adjournment:**

Motion was made to adjourn the meeting at 7:30 PM.

**Motion:** Ch Brian Martin

**2nd:** Joan Fallon

**Vote:** Passed - John Bentley - aye; Richard Agle - aye; Joan Fallon - aye; and Ch Brian Martin - aye

Respectfully submitted,  
Deb Martin